

## **Westfield ARPA Committee Meeting Minutes – 10 September 2021:**

Cindy Spoljaric called the meeting to order at 2:08 PM EST. Those in attendance included Cindy Spoljaric, Troy Patton, Scott Willis, Jake German, John Rogers, Anne Poindexter, Dustin Meeks, and Micha Farrar.

### **Approval of Minutes:**

This was the first meeting of the ARPA Committee. As a result, no meeting minutes existed to approve. Scott Willis was asked to take meeting notes moving forward.

### **New Business:**

- Jake German of Barnes and Thornburg kicked off the meeting explaining his law practice and involvement throughout the state with ARPA Funds. He will charge a flat fee of \$3,000 per month through the 4<sup>th</sup> quarter.
- All money for ARPA must be allocated by 2024 and spent by 2026.
- Fund 176 has been set up by the Clerk Treasurer's Office for ARPA.
- Committee will be focused on setting strategy for allocation.
- For planning purposes, the Federal Government defines the start of the COVID pandemic as March 2020.
- Must anticipate being audited by the Federal Government on fund usage so we will need to be careful in following the rules laid out.
- Barnes and Thornburg will create an American Rescue Plan document to work from for the City.
- Applicable usage of funds include non for profits showing lost revenue due to COVID, water/sewer/broadband projects, COVID relief for private companies who lost money during pandemic, wellness programs and facilities, and bonus pay for public safety personnel. No double dipping with PPP loan or other government grant programs.
- YMCA grant can be an appropriate spend of ARPA funds due to programs related to early childhood development and wellness. In addition, the project will have a health clinic attached to it.
- Guidance for ARPA is 85% solidified. Waiting on final rulings but Jake doesn't recommend waiting.
- Jake recommends committee set a vision around grants, programs, etc.
- Committee will meet every 2 weeks moving forward at 2:00.